

Hirer's Risk Assessment Undertaken By:

On Behalf Of (group / organisation):

Completed On (date):

Next Review Date:

Context: This risk assessment is being undertaken in preparation for hiring the Village Hall, while it is necessary to make the hall COVID-19 secure. It has been completed in light of the latest Government guidance.

Please complete your risk assessment having read the hall's *Risk Assessment* (what we will do to minimise risk) and *Terms and Conditions*.

Please identify any risks associated with your hire that are additional to those already addressed in the hall risk assessment. Examples might include:

- if you need more than two people in the kitchen you need to set out how you will minimise risk of transmission between those individuals;
 - if you expect people to join and leave your activity during your hire, you need to set out how you will ensure there are only ever a maximum of 30 people in the building;
 - if you are serving food and/or drink, you need to set out how will you minimise the risk of transmission via the food/drink you serve;
 - if your participants will share equipment, you need to set out how that will that be kept clean;
- etc. **Nature of Risk Risk Identified Action to take Notes**

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